

TIPPECANOE COUNTY COUNCIL

MEETING MINUTES

TUESDAY, September 8, 2020

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Councilmembers present: President Kevin Underwood, Vice President John Basham, Jody Hamilton, Ben Murray, Kathy Vernon, Lisa Dullum, and Roland Winger

Others present: Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary Jennifer Wafford.

I. Call to Order and Pledge of Allegiance

President Underwood called the meeting to order and led the Pledge of Allegiance.

II. Auditor's Financial Report – Bob Plantenga

The 2020 financial statement shows a General Fund beginning cash balance of \$12,329,109. The projected miscellaneous revenue, property taxes, and deductions for circuit breakers leave the total funds available of \$62,084,666. After deducting encumbrances, the 2020 Budget, and minimum balances established by Council, the beginning net balance is \$1,800,784. In 2020, there have been approved appropriations of \$88,800, making the balance available for appropriations \$1,711,984.

The Revenue Report shows 0288, which is the new line added to show the CARES Act Reimbursements, received \$11,429.02 in August.

The fund balances show: 1) the General Fund (1000) is just under \$8.5 million, 2) the LIT Public Safety Fund (1170) has not had any expenses to date for 2020. We receive \$333,663.83 monthly from the State in revenue, and the ending balance is \$2.6 million, 3) the County Self Insurance Fund (4710), there was a gain of about \$100,000 of cash balance in August, making the ending balance \$10.2 million.

III. Treasurer's Report – Jennifer Weston

The Account Balances and Interest Rates report was distributed and show an account balance of \$123,122,839.28 with a total interest of \$114,840.81. Stifel and Cambridge contributed \$74,786.66 to the interest total.

The Year-over-Year comparison shows that February and March are higher months for investments to pay out interest.

As of the end of August, 79.5% of the revised interest earnings estimate has been received, and we are 66.7% through 2020.

IV. Public Comment on Agenda Items – None

V. TIPPECANOE COUNTY 2021 BUDGET APPROVAL

A. Ordinance 2020-08-CL, Fixing the 2021 Compensation of all County Officers, Deputies, and Other Employees, and Fixing the number of Deputies and other Employees for each County Office, Department, Commission, or Agency

- Councilmember Vernon moved to approve Ordinance 2020-08-CL as presented, second by Councilmember Dullum.

President Underwood asked if there were any questions. Hearing none he called for the vote. Auditor Plantenga recorded the following:

Councilmember Underwood Y

Councilmember Basham	Y
Councilmember Dullum	Y
Councilmember Hamilton	Y
Councilmember Murray	Y
Councilmember Vernon	Y
Councilmember Winger	Y

Ordinance 2020-08-CL passed 7-0 on second and final reading.

B. Ordinance 2020-09-CL, Approval of 2021 Tippecanoe County Appropriations & Tax Rates (2nd Reading).

- Councilmember Vernon moved to approve Ordinance 2020-09-CL as presented, second by Councilmember Dullum.

President Underwood asked if there were any questions. Hearing none he called for the vote. Auditor Plantenga recorded the following:

Councilmember Basham	Y
Councilmember Dullum	Y
Councilmember Hamilton	Y
Councilmember Murray	Y
Councilmember Underwood	Y
Councilmember Vernon	Y
Councilmember Winger	Y

Ordinance 2020-09-CL passed 7-0 on second and final reading.

C. Ordinance 2020-10-CL, Approval of 2021 Tippecanoe County Solid Waste Management District Appropriations & Tax Rate on 2nd Reading.

- Councilmember Vernon moved to approve Ordinance 2020-10-CL as presented, second by Councilmember Dullum.

President Underwood asked if there were any questions. Hearing none he called for the vote. Auditor Plantenga recorded the following:

Councilmember Winger	Y
Councilmember Vernon	Y
Councilmember Murray	Y
Councilmember Hamilton	Y
Councilmember Dullum	Y
Councilmember Basham	Y
Councilmember Underwood	Y

Ordinance 2020-10-CL passed 7-0 on second and final reading.

D. Ordinance 2020-11-CL, Approval of 2021 Little Wea Conservancy Appropriations & Tax Rate on 2nd Reading.

- Councilmember Vernon moved to approve Ordinance 2020-11-CL as presented, second by Councilmember Dullum.

President Underwood asked if there were any questions. Hearing none he called for the vote. Auditor Plantenga recorded the following:

Councilmember Hamilton	Y
Councilmember Murray	Y
Councilmember Vernon	Y
Councilmember Winger	Y
Councilmember Dullum	Y

Councilmember Basham Y

Councilmember Underwood Y

Ordinance 2020-11-CL passed 7-0 on second and final reading.

D. Ordinance 2020-12-CL, Approval of 2021 Recorder Perpetuation Fund Use on 2nd Reading.

- Councilmember Vernon moved to approve Ordinance 2020-12-CL as presented, second by Councilmember Dullum.

Councilmember Winger stated that while he fully supported this, the Ordinance was unusual, and he wanted to know if it was a legal requirement to complete.

Auditor Plantenga advised that the statute requires that this Ordinance be created and presented to the Council. The Recorder has submitted a signed statement regarding the sufficiency of funds in this account to pay the expenses of the office for the 2021 financial year.

President Underwood asked if there were any questions. Hearing none he called for the vote.

Auditor Plantenga recorded the following:

Councilmember Basham Y

Councilmember Dullum Y

Councilmember Hamilton Y

Councilmember Murray Y

Councilmember Vernon Y

Councilmember Winger Y

Councilmember Underwood Y

Ordinance 2020-12-CL passed 7-0 on second and final reading.

E. Resolution 2020-21-CL, Fixing the 2021 Tippecanoe County Surveyor Salary.

- Councilmember Vernon moved to approve Resolution 2020-21-CL as presented, second by Councilmember Dullum. Motion carried.

F. Resolution 2020-22-CL, Fixing the 2021 Tippecanoe County Coroner Salary.

- Councilmember Vernon moved to approve Resolution 2020-22-CL as presented, second by Councilmember Murray. Motion carried

G. Resolution 2020-23-CL, Confirming the 2021 Funding of Community Intellectual Disability Centers.

- Councilmember Vernon moved to approve Resolution 2020-23-CL as presented, second by Councilmember Dullum. Motion carried

H. Resolution 2020-24-CL, Confirming the 2021 Funding of Community Mental Health Centers.

- Councilmember Vernon moved to approve Resolution 2020-24-CL as presented, second by Councilmember Dullum. Motion carried.

VI. Consent Agenda

- Councilmember Murray moved to approve the consent agenda as distributed, second by Councilmember Dullum. Motion carried.

A. Approval of Meeting Minutes from August 11, 2020

B. Community Corrections – Comm Correction Fund 1122

Transfer	\$ 155,000	Other Supplies to Other Professional Services
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C. Superior Court 3 – General Fund 1000

Transfer	\$ 4,500	Lease Minor Equipment to Institutional or Medical
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D. DOIT – General Fund 1000

Transfer	\$ 4,000	Office Supplies / Printing
		to Salaries & Wages / Part Time
	\$ 306	Office Supplies / Printing
		to Social Security

E. CASA – GAL Grant Fund 1213

Transfer	\$ 2,000	Salaries & Wages / Part Time
	\$ 1,066	Travel & Training
	\$ 1,039	Pauper Attorney
	\$ 64	Social Security
		to Health Insurance
	\$ 16	Social Security
		to LTD Insurance
	\$ 28	Social Security
		to Life Insurance
	\$ 45	Social Security
		to Workers Compensation

F. Coroner – General Fund 1000

Transfer	\$ 5,000	Travel & Training
		to Institutional or Medical

G. Prosecutor – Patrick Harrington

IV-D Incentive Fund 8897

Appropriation	\$ 30,000	Part Time Salaries
	\$ 2,295	Social Security
	\$ 32,295	Total Requested

H. Community Corrections – Jason Huber

Gateway to Hope Fund 9178

Grant Appropriation	\$ 7,800	Health & Medical Professional
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I. Health – Khala Hochstedler

Gateway to Hope Fund 9178

Grant Appropriation	\$ 9,750	Health & Medical Professional
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J. CASA – Coleen Connor

CASA ICJI VOCA Fund 8507 FF22

Grant Appropriation	\$ 399,695	Full Time Salaries
	\$ 16,019	Social Security
	\$ 39,176	PERF Retirement
	\$ 454,890	Total Requested

VII. Additional Appropriations:**A. Prosecutor- Patrick Harrington**

1. Pros ICJI VOCA Fund 8272FF22

Grant Appropriation	\$ 279,250	Full Time Salaries
	\$ 51,272	Part Time Salaries
	\$ 25,423	Social Security
	\$ 31,700	PERF Retirement
	\$ 120,000	Health Insurance
	\$ 7,000	Minor Equipment
	\$ 80,000	Counseling Consultations
	\$ 1,725	Unemployment
	\$ 596,370	Total Requested

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Dullum.

The grant pays for personnel and employee benefits of three full-time, and one part-time Victim Advocate (VA) Specialist, equipment, and consultant's expenses.

Councilmember Dullum asked about the fund being negative and if that was an issue regarding the appropriation of funds.

Sharon Hutchison, Grant Administrator, advised that grant can typically run negative due to them being reimbursable and having to wait on the State to send funds for claims submitted.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. 2020-2022 Salary Statement \$ 133,424 Pros VOCA Grant Budget listed above FFY22

- Councilmember Winger moved to approve the salary statement as presented, second by Councilmember Dullum. Motion carried.

This is to fund the Salaries for the three Full-time Victim Specialist and the one Part-time Victim Specialist.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

3. ICAC Fund 8198FF18

Grant Appropriation \$ 10,000 Minor Equipment

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Dullum.

This is for the Indiana Internet Crimes against Children Task force. It will be spent on the High-Tech Crime Unit to assist with Investigation and Prosecution for crimes against children.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

B. CASA – Coleen Connor

1. CASA GAL Fund 1213

Grant Appropriation	\$ 4,248	Full Time Salaries
	\$ 325	Social Security
	\$ 476	PERF Retirement
	\$ 5,000	Communications
	\$ 3,000	Travel & Training
	\$ 1,735	Office Supplies
	\$ 600	Office Supplies / Printing
	\$ 1,275	Other Supplies
	\$ 16,659	Total Requested

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Vernon.

This is the 3rd round of 2020 GAL/Casa Funds to be used for Salary, Social Security, and other expenses. It will help fund a portion of the Salary for the new Full-Time Attorney.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

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| 2. 2020 Salary Statement | \$ 16,988 | CASA Grant Budget listed above (1213 / 8507) |
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- Councilmember Murray moved to approve the salary statement as presented, second by Councilmember Vernon. Motion carried.

This is for the Full-Time attorney position for the last Quarter of the 2020 year due to the VOCA Grant starting in October.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

C. Sheriff – Robert Goldsmith

- ## 1. Statewide 911 Fund 1222

Appropriation	\$ 1,532,660	Software
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- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Hamilton.

These funds are for 911 software upgrades with a new vendor. Commissioner Brown provided the Council with a packet of information regarding cost and breakdown of the cost as requested by Councilmember Dullum. The cost was divided into an 8-year plan, which will equal a savings of \$8.3% or \$300,000.

Councilmember Winger expressed concern regarding an escape clause, should Purdue and West Lafayette decide they want to withdraw from the contract.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

- ## 2. Misdemeanant Fund 1175

Appropriation	\$ 30,000	Health & Medical Professional
	<u>\$ 17,991</u>	<u>Other Supplies</u>
	\$ 47,991	Total Requested

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray.

These are the funds that are split with Community Corrections each year. They will be used to cover the cost of Jail Supplies and Inmate Medical.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

D. Community Corrections – Jason Huber

1. Misdemeanant Fund 1175

Appropriation	\$ 47,991	Other Professional Services
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- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Hamilton.

These are funds that are split each year with the Sheriff and the funds are used for the leases for vehicles in the fleet.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

E. Health – Khala Hochstedler

1. General Fund 1000

Appropriation	\$ 8,000	Translator
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- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Hamilton.
These funds are used for Translation and Interpreter for COVID-19 CARES Act Reimbursement.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Immunization Fund 8464SF21

Grant Appropriation	\$ 18,200	Part Time Salaries
	\$ 1,392	Social Security
	\$ 27,613	Other Professional Services
	\$ 195	Travel & Training
	\$ 6,500	Institutional or Medical
	\$ 1,100	Office Supplies
	\$ 55,000	Total Requested

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Hamilton.
These funds are for the HIV Prevention Promotion.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

F. Auditor – Robert Plantenga

Drug Free Community Fund 1148

Appropriation	\$ 187,504	Other Professional Services
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- Councilmember Hamilton moved to approve the appropriation as presented, second by Councilmember Basham.
These funds are the Budget for 2020-2021 LCC funds to be disbursed to grantees and for grants distributed by the Tippecanoe County Drug Free Coalition.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

VIII. Committee Reports - None

IX. Unfinished/New Business

- Auditor – CARES ACT Reimbursement Procedure.
 - o Auditor Plantenga states that the current procedure is that when reimbursement is received, per the State Board of Accounts, the cash can be deposited into the fund incurring the expense. Budget amounts can be reimbursed equal to amount of the CARES Act actual approved expense. However, he would like the Council's consent to change the procedure on the reimbursement. Auditor Plantenga would like to do an additional appropriation and have it listed on the Consent Agenda for the Council meeting so that the Council is aware of the money being received and budget increased.
- Tippecanoe County Public Library Declaration of a Fiscal Body
 - o Josh Holman, Executive Director of the Tippecanoe County Public Library, advised that due to legislation that has just passed in the Senate regarding Fiscal responsibility for Public Libraries. Because Tippecanoe County Public Library does not have an Elected Board, should they require binding review and adoption of their budget, they are required to Declare a Fiscal Body to complete the review. The Tippecanoe County Council presently serves as the Fiscal Body for Bond application

and review. By default, it is being selected as the Fiscal Body for any Binding review and adoption that may be needed in the future.

•Councilmember Murray moved to approve the Declaration as presented, second by Councilmember Hamilton.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

X. Commissioner FYI -None


XI. Public Comment

- Susan Schechter, 1001 Ferry St, stated that the past several months, she has been watching the Council meetings through live streaming on Youtube and Facebook. In light of the pandemic, she prefers to be able to stay at home and watch the meetings. However, she noted today she waited for five minutes and did not see the meeting being streamed. She then called the Commissioner's office to see if the meeting would be streamed and was informed that it would not be, so she came down to watch in person. She is wondering if the meetings in the future would be live-streamed.
- Max Walling, IT Project Manager, responded to Susan's question by informing her that there were technical difficulties in the 5 minutes before the meeting that he could not resolve before streaming was needed. Some firewall issues prevented him from being able to get to Facebook to stream the meeting. It has been resolved but not before the meeting started. The meeting is being recorded, and the intention is to post the recording to social media at the meeting's conclusion.

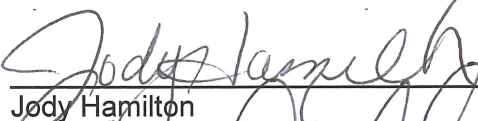
XII. ADJOURNMENT


- Councilmember Winger moved to adjourn, second by Councilmember Murray and President Underwood adjourned the meeting.

TIPPECANOE COUNTY COUNCIL



Kevin L. Underwood, President

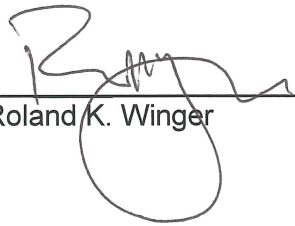

John R. Basham II, Vice President


Jody Hamilton


Lisa Dullum


Ben Murray


Kathy Vernon



Roland K. Winger

ATTEST:



Robert A. Plantenga, Auditor 10/13/2020

Minutes prepared by Jennifer Wafford, Recording Secretary